



Center Name: Rosalia Chavez-Morales			Address: 1546 Vigil Pl. SW Albuquerque, NM 87105			Phone: (505)489-6095		
License Number: 161025	Issue Date: 08/1/2016	Expiration Date: 05/19/2017	Type: 2 Star + Family Child Care Home			Status: Licensed		
Capacity Over Age 2: 4 Under Age 2: 2 Night Care: 0 Playground: 0						Census Over 2: 5 Under 2: 2		
Days and Hours of Operation								
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	
Opening Times:	6:30	6:30	6:30	6:30	6:30	6:30	6:30	
Closing Times:	11:00 PM	11:00 PM	11:00 PM	11:00 PM	11:00 PM	11:00 PM	11:00 PM	
# of Classrooms: 1		Purpose: Annual		Date: 03/07/2017		Time: 11:15 AM		
Comments Provided Resource Materials .Provider is requesting a change to include weekend care.								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.31 A LICENSING REQUIREMENTS

N/A

8.16.2.31 B CAPACITY OF A HOME

Non-compliance

Deficiencies

The family day care home exceeded the allowable number of children stated on the license by either total or age as evidenced by 7 children at time of visit.

Regulation: 8.16.2.31B(1)

Corrective Action Plan

The home will limit the number of children in care to the authorized capacity.

Date to be Completed: 03/07/2017

8.16.2.31 C INCIDENT REPORTING REQUIREMENTS

N/A

Administrative Requirements

8.16.2.32 A ADMINISTRATIVE RECORDS

Compliance

8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT

Not Inspected

8.16.2.32 C PARENT HANDBOOK

Not Inspected

8.16.2.32 D CHILDREN'S RECORDS

Non-compliance

Deficiencies

Of the 9 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption.

Regulation: 8.16.2.32D(1)(e)

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Date to be Completed: 04/07/2017

Center Name: Rosalia Chavez-Morales	License Number: 161025	Date: 03/07/2017
Administrative Requirements		
<p><u>Deficiencies</u> Of the 9 children's records reviewed, 1 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.32form for the child(ren) with missing information. Regulation: 8.16.2.32D(2)(b)</p> <p><u>Corrective Action Plan</u> The home will review a child's record to ensure complete information has been obtained before a child is admitted. Date to be Completed: 04/07/2017</p>		
<p>8.16.2.32 E PERSONNEL RECORDS</p> <p><u>Deficiencies</u> The home does not have documentation of a background check for care giver(s). Regulation: 8.16.2.32E(1)</p> <p><u>Corrective Action Plan</u> Documentation of a background check and employment history verification for all staff members and all adults living in the home. A background check must be conducted at least once every five years on all required individuals. Date to be Completed: 03/07/2017</p> <p><u>Deficiencies</u> Home educators do not have a signed statement that they would or would not be disqualified as a direct provider of care under the most current version of the Background Checks and Employment History Verification provisions pursuant to 8.8.3 NMAC. Regulation: 8.16.2.32 E(2)</p> <p><u>Corrective Action Plan</u> Documentation of an annual statement concerning disqualification will be obtained for each educator. Date to be Completed: 04/07/2017</p> <p><u>Deficiencies</u> The home does not have a written plan for ongoing professional development for each staff member, including the director, that is based on the seven areas of competency, consistent with the career lattice, and based on the individual's goals. Regulation: 8.16.2.32E(4)</p> <p><u>Corrective Action Plan</u> A written plan for employee development will be developed. Date to be Completed: 04/07/2017</p>		Non-compliance
8.16.2.32 F PERSONNEL HANDBOOK		Not Inspected
Personnel & Staffing		
8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS		Compliance
8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING		Non-compliance

Center Name: Rosalia Chavez-Morales	License Number: 161025	Date: 03/07/2017
Personnel & Staffing		
<p><u>Deficiencies</u></p> <p>The home failed to keep a training log on file with date of training; clock hours; competency area; source of training for 1 out of 1 staff. See Staff Records 8.16.2.32 form for staff who are missing a complete training log.</p> <p>Regulation: 8.16.2.33B(2)</p> <p><u>Corrective Action Plan</u></p> <p>A training log will be completed for each staff that includes the employee 's name, date of hire, and position, date of training, clock hours, competency area, source of training, and training certificates.</p> <p>Date to be Completed: 04/07/2017</p>		
Services & Care of Children		
8.16.2.34 A GUIDANCE	Compliance	
8.16.2.34 B NAPS OR REST PERIOD	Compliance	
8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Compliance	
8.16.2.34 D DIAPERING AND TOILETING	Compliance	
8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	N/A	
8.16.2.34 F NIGHT CARE	N/A	
8.16.2.34 G PHYSICAL ENVIRONMENT	Compliance	
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance	
8.16.2.34 I EQUIPMENT AND PROGRAM	Compliance	
8.16.2.34 J OUTDOOR PLAY	Compliance	
8.16.2.34 K SWIMMING, WADING AND WATER	N/A	
8.16.2.34 L FIELD TRIPS	N/A	
Food Service		
8.16.2.35 B MEALS AND SNACKS	Compliance	
8.16.2.35 C MENUS	Compliance	
8.16.2.35 D KITCHENS	Compliance	
8.16.2.35 E MEAL TIMES	Compliance	
Health & Safety Requirements		
8.16.2.36 A HYGIENE	Compliance	
8.16.2.36 B FIRST AID REQUIREMENTS	Compliance	
8.16.2.36 C MEDICATION	N/A	
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES	N/A	
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES	N/A	
Buildings, Grounds & Safety		
8.16.2.38 A HOUSEKEEPING	Non-compliance	

Center Name: Rosalia Chavez-Morales	License Number: 161025	Date: 03/07/2017
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Buildings, Grounds & Safety

Deficiencies

The premises in the backyard are not safe in that there are several items stored in patio area.

Regulation: 8.16.2.38A(1)

Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed.

Date to be Completed: 04/07/2017

Deficiencies

The premises in the back yard are not clean/disinfected as evidenced by there is an accumulation of weeds.

Regulation: 8.16.2.38A(1)

Corrective Action Plan

Cleaning will be completed and a schedule for routine cleaning will be established.

Date to be Completed: 04/07/2017

Deficiencies

The equipment in the backyard are not safe in that shade structure are rough to the touch, splinters.

Regulation: 8.16.2.38A(1)

Corrective Action Plan

The safety violation will be corrected and a system for routine safety inspection developed.

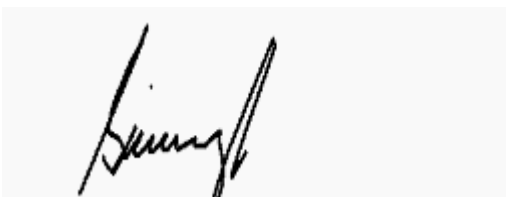
Date to be Completed: 04/07/2017

8.16.2.38 B PEST CONTROL	Compliance
8.16.2.38 C MECHANICAL SYSTEMS	Compliance
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Compliance
8.16.2.38 E EXITS	Compliance
8.16.2.38 F TOILET AND BATHING FACILITIES	Compliance
8.16.2.38 G SAFETY COMPLIANCE	Compliance
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	N/A
8.16.2.38 I PETS	Compliance

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



03/07/2017



03/07/2017

Surveyor: Helen Waldorf	Date	Facility Rep: Rosalia Chavez-Morales	Date
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